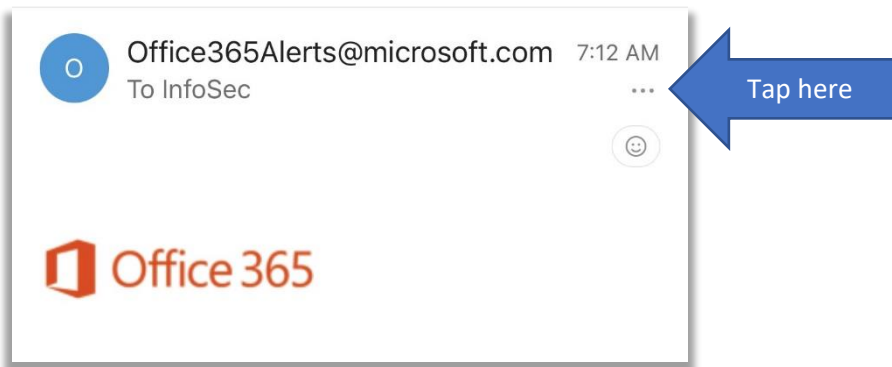
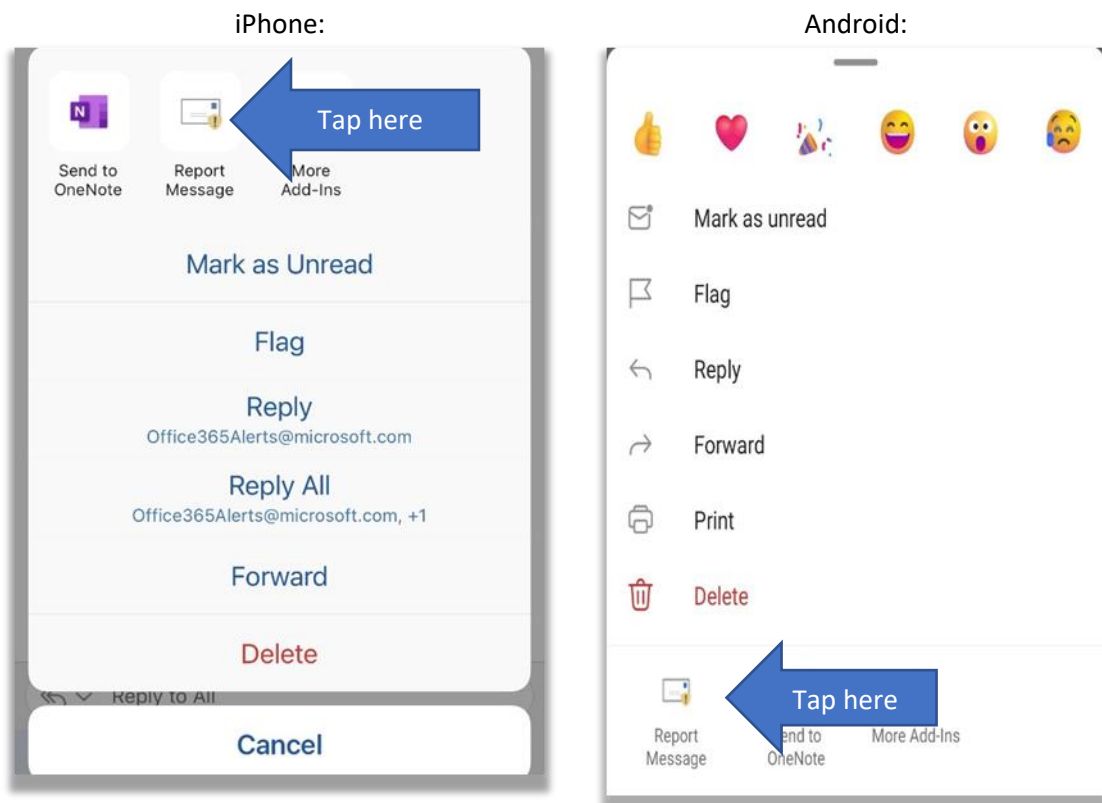


Using the “Report Email” button in Outlook for Mobile Devices (iPhone/iPad/Android)

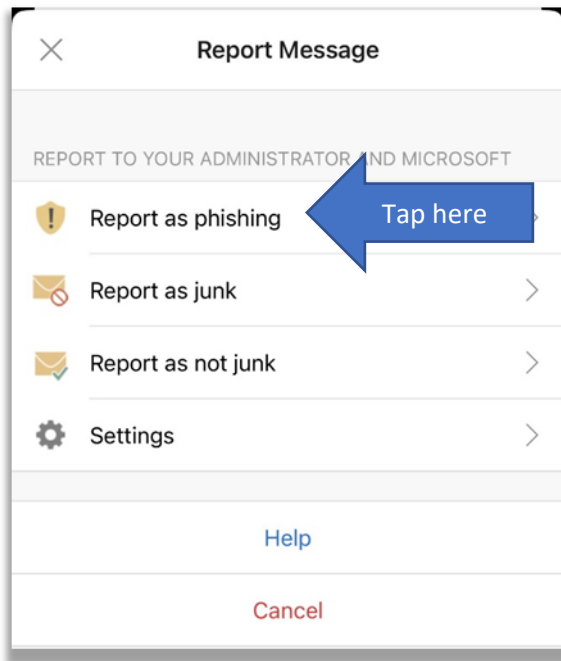
1. Tap to open the suspicious email. Then tap on the three dots in the upper right corner of the email.



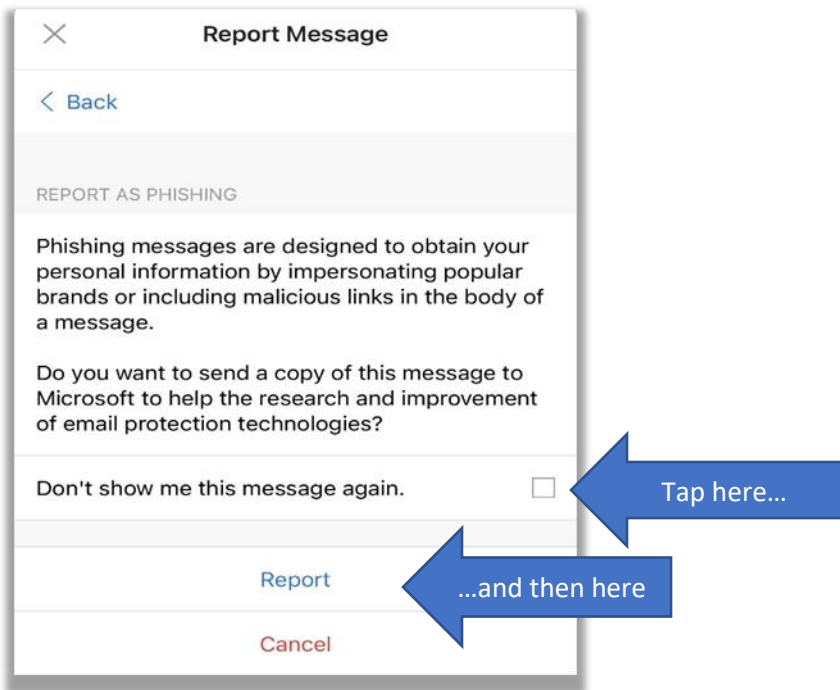
2. Tap “Report Message”.



3. Tap "Report as Phishing" on the next window.



4. From the next window, tap the checkbox to the left of "Don't show me this message again". Then tap "Report".



5. Our Information Security and Compliance Team will be notified about the email.
6. If there is any further information or action is needed, someone for Technology Services will contact you.