



Samford University.
Howard College of Arts and Sciences

HCAS Academic Advising Manual

Fall 2024

The Academic Advising Team

Name	Extension	Office
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Advising 101

Why am I advising students?

The mission of Samford University is to nurture persons in their development of intellect, creativity, faith, and personhood. As a Christian University, the community fosters academic, career, and ethical competency while encouraging social and civic responsibility, and service to others.

1. Howard College of Arts and Sciences believes strongly that advising is an extension of teaching and that faculty advisors are in the best position to help students embrace the tenets of the Samford mission statement and their own departmental ethos as they mentor majors.
2. Faculty advisors have opportunities to foster intellectual growth and decision making, creative thinking and spiritual development and maturity.
3. Effective and observant advisors help retain students in their departments and at the University.
4. Excellent advisors will help build their departments' reputations for quality care and concern.

How should I conduct advising sessions?

1. Students should participate in a one-on-one in person advising session once each semester; (30 minutes is a good target).
2. This time should not be taken up entirely by course selection. Resourcing Degree Works, students should be encouraged to take more ownership in their course scheduling. To that end, the advisor can use the time for the following:
 - ï Serve as a resource agent during the undergraduate experience: e.g. help with timing of course selections, difficult classes, appropriate professor selections, minor selections, elective course choices, transient enrollment guidelines, etc.
 - ï Help students make post-graduation plans.
 - ï Keep students informed about opportunities in the discipline.
 - ï Be available and accessible for academic problems that might arise (Note: The HCAS Advisors will follow up on all students with reported academic struggles).
 - ï As needed and at their own comfort level, serve as mentors and counselors.

What should be covered during the advising session?

1. Discuss next semester's course choices with the four-year plan in mind.
 - ï Major courses sequence
 - ï Core course completion
 - ï General education course completion

2. Enter agreed upon course choices for the upcoming semester using the Notes feature.

3. Release Registration Hold.

4. Other topics you might cover depending on undergraduate level:
 - ï Plan for completing major requirements.
 - ï Summer/May Term enrollment—transient or Samford?
 - ï Involvement in departmental life: honor societies, student groups, ambassadors, professional organizations
 - ï Internships
 - ï Future plans—graduate school or employment?
 - ï Health and well-being of the student

5. Areas that can be addressed at the Advising Center
 - ï General education requirements/selections/dates
 - ï Academic struggles
 - ï Summer enrollment
 - ï Adding minors and second majors
 - ï Study abroad

Using Degreeworks

Worksheets

Data refreshed 08/16/2024 2:00 AM Contacts

Student ID
900226327

Select Student
Test, Samfordstudent3

Degree
Bachelor of Arts (BA)

[Advanced search](#)

College Howard College: Arts/Sciences Program BA in History Level Undergraduate Classification Freshman Majors History (BA), Christian Ministry (BA)

Catalog Year: 2023 Expected Grad Term: 202820 Convocations Required: 60 Convocations Earned: 0 Registration Hold: Advisor Hold

Graduation Hold: No Graduation Application Status: N/A Graduation Date: N/A Degree Awarded: N/A

[Academic](#) [What-If](#)

View historic audit
08/14/2024 at 2:10 AM U/BA

Format
Student View

Degree progress

4%

Requirements

In-progress classes
 Preregistered classes
 PROCESS

Key information here

Bachelor of Science in Business Admin INCOMPLETE

Credits required: 128 Credits applied: 66 Catalog year: 2023-2024 (IP) GPA: 3.542

Unmet conditions for this set of requirements: GPA NOTE: You have not yet satisfied the min 2.00 GPA req'd in ALL business courses while in RESIDENCE at Samford. Your GPA in these classes is 0.000.

TRANSIENT CREDIT NOTE: A maximum of 6 transient credits are allowed in business courses. This restriction does not apply to transfer students or to AP/CLEP credit. GPA NOTE (SAMFORD BUSINESS): A GPA of 2.00 is required in all business courses taken in residence at Samford. Your Samford-only Business GPA is 0.000. [***]

<input type="radio"/> Minimum 128 Credits Required	Still needed:	A minimum of 128 credits required for this degree and major. You have completed and/or are currently enrolled in a total of 66. You need at least 62 more credits.
<input type="radio"/> Minimum 64 Credits in Residence Required	Still needed:	64 credits must be taken in residence. You currently have 15. You need 49 more credits in residence.
<input checked="" type="checkbox"/> Samford 2.0 GPA Requirement Met		
<input type="radio"/> University Core Curriculum	Still needed:	See University Core Curriculum section
<input type="radio"/> General Education for School of Business	Still needed:	See General Ed Reqs-Business section
<input type="radio"/> Pre-Business Curriculum (GPA & Min Grade Only)	Still needed:	See GPA & Min Grade Only; Pre-Business Curriculum section
<input type="radio"/> Major Requirements	Still needed:	See Major in Finance (BBA) section
<input type="radio"/> Finance Major Core & Electives (GPA Only)	Still needed:	See GPA Only; Finance Major Core & Electives section
<input checked="" type="checkbox"/> General Electives		

All the relevant numbers and requirements

Useful Links

Class History

Fall 2023			
Course	Title	Grade	Credits
FOUN 101	Foundations: Undeclared	C	1
MATH 130	Intro to Applied Mathematics	C+	4
PSYC 101	General Psychology	C-	4
UCR 101	University Core: Rhetoric	A	4
UCT 101	University Core Texts I	A-	4
Spring 2024			
Course	Title	Grade	Credits
ENGL 205	Fiction & Film, War	B	4
FLME 356	Special Topics in Film Studies	B-	4
UCHW 120	Concepts-Health/Wellness	C+	2
UCS 102	University Core: Seminar	B+	4
UCT 102	University Core Texts II	A-	4
Fall 2024			
Course	Title	Grade	Credits
INTL 330	International Internship	NR	6

Contact

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Navigation menu with icons for print, email, and menu. Links include: GPA Calculator, Class History, Petitions, and Notes.

Advisors do not enter petitions

Add a new note

Predefined notes

Add description

Not available to student

CANCEL SAVE NOTE

GPA Calculator

Graduation Calculator Term Calculator Advice Calculator

Enter the grades you expect to earn for your in-progress classes to calculate your GPA at the end of this term.

Current GPA * 2.977 GPA credits attempted * 35

Add Course

You do not currently have any courses listed. Add a course to this term to calculate.

Notes

Status	Description	Created on	Created by
	Spring will be SOA and enough credits to get to 128. He is interested in online classes	06/18/2024	Basinger, Dana K
	Required courses: science, Senior seminar and SOA. You can replace classical justice with something else if you prefer general elective (can be taken pass/fail). Will need 1 science in spring. We do not have your IB score so if you want credit for that course send the score from IB to transfer@samford.edu	06/04/2024	Basinger, Dana K

Notes at bottom of Degreeworks page are public.

Running a “What If” Analysis

Academic

What-If

What-If Analysis ^

Use current curriculum In-progress classes Preregistered classes

Program

Catalog year *
2023-2024 (IP) ∨

Degree *
ND: Undeclared Undergrad (NUU) ∨

Level *
Undergraduate ∨

Areas of study

Major *
Undeclared (NUU/NUF/NEV) ∨

Minor ∨

College ∨

Concentration ∨

Additional areas of study ∨

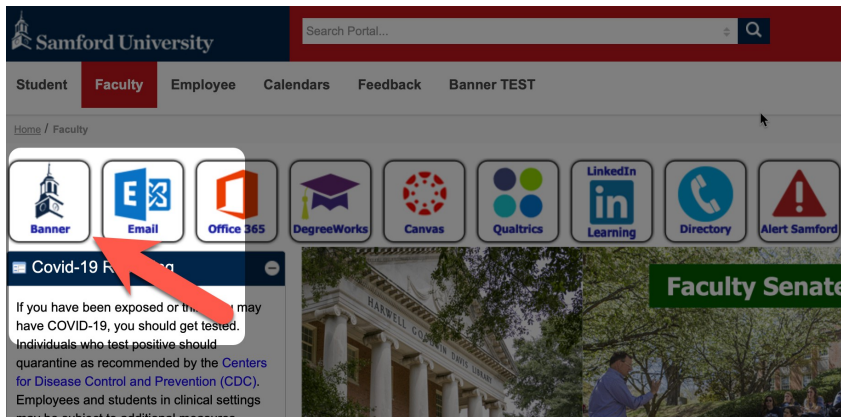
Releasing Advisor Holds

The Registrar's Office places a hold which must be released by the student's advisor(s) before they can register.

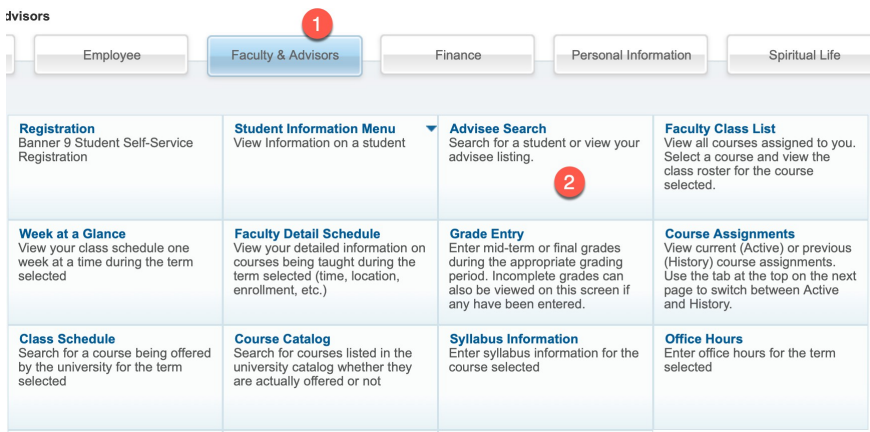
Releasing the Advisor Hold can only be done via the Student Dashboard.

To access the Student Dashboard:

- 1) Log in to the Samford Portal
- 2) Click on Banner



- 3) Click on the Faculty & Advisors tab (#1 in the screenshot below)
- 4) Click on Advisee Search (#2 in the screenshot below)



- 5) Advisee Search will allow you to search for a student by using their Student ID, their Samford email address, or by their Student Name.
Important Note: The View Profile button will not become clickable until you tab button or click outside of the search/text box.

Advisee Search

Change term, search for a student, or view your advisee listing

Term

View advisee listing, or search by

Student ID
 Student Email
 Student Name

Student ID

Click "View Profile"

- 6) You can access the Advisor Hold by clicking on the "Holds" text located in the upper right corner of the Student Dashboard.

Advising • Student Dashboard

Student Profile - Samfordstudent Su Test (900207443)

Term: Fall 2023 08/21/2023 - 12/07/2023 | Standing: | Overall Hours: 64 | Overall GPA: 3.56 | **Holds: 1**

Bio Information

Email: stest@samford.edu
 Phone: Not Provided
 Gender: Male
 Date of Birth: 12/31
 Citizen: Yes

General Information

Level: Undergraduate
 Class: Junior
 Status: Active
 Student Type: Continuing
 Residency: Resident
 Campus: Main
 First Term Attended: Fall 2012
 Matriculated Term: Not Provided
 Last Term Attended: Spring 2020
 Leave of Absence: Not Provided

Graduation Information

Graduation Applications: None
 Awarded Degree: Bachelor of Arts
 Term: Spring 2024
 Date: 05/15/2024

Advisors

Primary / Major
[Mrs. Michelle Holcomb Joiner](#)
[Mrs. Cara L. Blakes](#)

CURRICULUM, HOURS & GPA

Primary	Secondary	Hours & GPA
Degree:	B.S. in Business Admin	
Study Path:	Not Provided	
Level:	Undergraduate	
Program:	BSBA in Finance	
College:	Brock School of Business	
Department:	Econ/Finance/Quant Analysis	
Concentration:	Not Provided	
Minor:	Not Provided	
Concentration:	Not Provided	
Admit Type:	Not Provided	
Admit Term:	Summer 2018	
Catalog Term:	Fall 2023	

REGISTERED COURSES

Course Title	Details	CRN	Hours	Registration Status	Instr
Old Test Survey-Christian Min	CHRM 210 01	73737	3	**Web Registered**	Dr. S
Practical Theol-Christian Min	CHRM 220 01	73738	3	**Web Registered**	Dr. J
Early America	HIST 217 02	73847	4	**Web Registered**	Dr. L
Arts in Society	SOA 200 W03	74938	3	**Web Registered**	Mrs.
Disciplemaking I	CHRM 101 02	75875	1	**Web Registered**	Dr. S
Pau's Letter to the Romans	BREL 322 01	76408	4	**Registered**	Dr. R

Total Hours | Registered Hours: 18 | Billing Hours: 18 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 18

- 7) Once you click on the "Holds" text, it should open the name of the hold(s).

Overall GPA: 3.56 | **Holds: 1**

Releasable Holds

- Advisor Hold**

Bachelor of Arts
 Undergraduate
 Major: Business Administration
 Department: College of Arts/Sciences
 Program: Business Administration

- 8) Referring to the screenshot below:
- a) Clicking on the arrow will toggle the hold details
 - b) Checkbox to indicate that you wish to release the hold
 - c) Release button to release the hold
 - d)

The screenshot shows a web application interface with a dark blue header containing a gear icon and a user profile icon. Below the header, there are two tabs: 'Overall Hours: 64' and 'Overall GPA: 3.56'. A red notification box in the top right corner says 'Holds: 1'. The main content area is divided into two sections. On the left, under the heading 'CURRICULUM, HOURS & GPA', there are three tabs: 'Primary', 'Secondary', and 'Hours & GPA'. The 'Hours & GPA' tab is selected, showing a table of student information:

Degree:	Bachelor of Arts
Level:	Undergraduate
Program:	BA in English
College:	Howard College: Arts/Sciences
Major:	English
Department:	English
Concentration:	Not Provided
Minor:	Not Provided
Concentration:	Not Provided
Admit Type:	Not Provided

On the right, there is a 'Releasable Holds' section. It features a checkbox labeled 'Advisor Hold' with a red arrow 'b' pointing to it. To the right of the checkbox is a small white triangle with a red arrow 'a' pointing to it. Below the checkbox, the following details are listed: 'From Date: 07/31/2023', 'To Date: 10/25/2023', and 'Processes Affected: Registration'. At the bottom of this section is a 'Release' button with a red arrow 'c' pointing to it.

9) A green text box will appear in the upper right letting you know that the hold was released successfully.

10) Enter a NOTE in Degreeworks indicating the hold has been released and include and all relevant notes.

Completing General Education Requirements

There is some discussion as to whether students should try to complete general education requirements early or save some of these credits for later in their careers in order to offset higher level courses and fill out schedules. Each department has a different philosophy on this issue, so check with your chair.

Reasons for early enrollment:

1. Helps students consider second majors and minors.
2. Students gain transferrable skills (oral and written communication, quantitative skills, critical thinking, etc.).
3. Students have a wider body of knowledge from which to draw.
4. Gives students more time to settle into the major.

Reasons for later enrollment:

1. Helps fill out schedule if department is small and fewer upper-level courses are offered.
2. Gives students some variety from major courses.
3. Certain requirements may be specific to a major, so students should wait until their major choice is final before completing some general education requirements (e.g. math, social science).

See 2024-25 University Catalog at <https://catalog.samford.edu/> for a list of general education courses.

General Education Curriculum: Core and Distributed Courses

University Core Curriculum Requirements (22 credits)			
Course	Taken	Course	Taken
UCBF 101 Biblical Foundations (4)		UCT 101 Core Texts I (4)	
UCR 101 Rhetoric (4)		UCT 102 Core Texts II (4)	
UCS 102 Seminar (4)		UCHW 120 Concepts of Health and Wellness (2)	
Natural and Computational Sciences - select two courses (8 credits) (* Students must register for co-requisite lab.)			
Course	Taken	Course	Taken
BIOL 105 Principles of Biology (4)		COSC 107 Introduction to Computer Science (4)	
BIOL 106 Principles of Biology II (4)		GEOG 150 Environmental Geography (4)	
BIOL 107 Contemporary Biology (4)		GEOG 216 Mapping a Changing World (4)	
BIOL 110 Human Biology (4)		IDSC 201 Scientific Methods (4)	
BIOL 111 Animal Biology (4)		PHYS 100 Physics for Society (4)	
BIOL 112 Plant Biology (4)		*PHYS 101 General Physics I (4)	
CHEM 108/109 General Organic & Biological Chemistry w/lab (4)		*PHYS 102 General Physics II (4)	
CHEM 205/206 Foundations of Chemistry with lab (5)		*PHYS 150 Introduction to Astronomy (4)	
Social Sciences - select one course outside your major (4 credits)			
Course	Taken	Course	Taken
COMS 221 Interpersonal Communication (4)		JMC 200 Mass Media and Society (4)	
ECON 201 Principles of Macroeconomics (3)		POLS 200 Power and Politics (4)	
GEOG 101 Global Geography (4)		PSYC 101 General Psychology (4)	
IDSS 201 Interdisciplinary Social Sciences (4)		SOCI 100 Introduction to Sociology (4)	
INTL 360 British Heritage and Culture (4)			
Mathematics - select one course (4 credits)			
Course	Taken	Course	Taken
MATH 110 Contemporary Mathematics (4)		MATH 210 Elementary Statistics (4)	
MATH 130 Introduction to Applied Mathematics (4)		MATH 215 Applied Probability Theory (4)	
MATH 150 Precalculus (4)		MATH 205 Introduction to Data Science (4)	

MATH 240 Calculus I (4)		Any other math course above 240 for students who demonstrate competency at the Calculus I level. (4)	
World and Classical Languages (4 - 16 credits) (* Students must register for co-requisite lab.)			
Course	Taken	Course	Taken
For students without language proficiency, the normal sequence is:			
*FREN, *GER, GREK, HEBR, LATN or *SPAN 101 (4)		*FREN, *GER, GREK, HEBR, LATN or *SPAN 201 (4)	
*FREN, *GER, GREK, HEBR, LATN or *SPAN 102 (4)		*FREN, *GER, GREK, HEBR, LATN or *SPAN 202 (4)	
*FREN, *GER 107 (6)		*FREN, *GER 207 (6)	
*SPAN 103 (4)		*SPAN 203 (4)	
Critical Languages: Arabic, Chinese, Hindi, Italian, Japanese, Portuguese, Russian, Swahili and Thai			

Fine Arts (3 credits)			
Course	Taken	Course	Taken
SOA 200 Arts in Society (3)		SOA 210 Voices of Freedom (3)	
Humanities - select one course outside your major (4 credits)			
Course	Taken	Course	Taken
BREL/PHIL 200 Christian Ethics (4)		HIST 200 Global Perspectives (4)	
BREL 201 Introduction to World Religions (4)		HIST 217 Early America to 1877 (4)	
BREL 221 Christian Theology (4)		IDHU 201 Interdisciplinary Humanities (4)	
CLAS 200 Rediscovery of the Classical World (4)		INTL 360 British Heritage and Culture (4)	
ENGL 205 Fiction and Film (4)		PHIL 230 Medical Ethics (4)	
ENGL 208 Christianity and Literature (4)		PHIL 241 Introduction to Philosophy (4)	
Foundations (1 credit)			

Core Curriculum

UCBF 101 Biblical Foundations (4 credits) This course serves as an introduction to the Christian Scriptures (Old and New Testaments), including their contents, their historical backgrounds, literary genres, and theological and ethical themes. The course reflects the biblical basis of Samford's Core Values and provides a foundation for understanding the place of the Jewish and Christian Scriptures in human culture. The course will stress the relevance of the Bible for contemporary Christian faith and practice.

UCR 101 Rhetoric (4 credits) Introductory course in communication, emphasizing guided practice in speaking, listening, reading and writing. Students gain proficiency in the use of library resources and in foundational computing skills. Students must write a minimum of four essays totaling 20 typed pages (4500 words) of polished prose that are revised through multiple drafts and carefully edited before submission. They also must make at least three oral presentations during the course. Students must pass this course with a grade of C- or better to advance to UCS 102.

UCS 102 Seminar (4 credits) Continuation of UCR 101 with additional guided practice in speaking, listening, reading and writing. Special emphasis placed on research-based writing and argumentation. Students must write a minimum of four essays totaling 20 typed pages (4500 words) of polished prose that are revised through multiple drafts and carefully edited before submission. They also must make at least three oral presentations during the course. Pre-req: Grade of C- or better in UCR 101. Students must pass this course with a grade of C- or better.

UCT 101 Core Texts I (4 credits) First in a two-semester sequence that examines the Western intellectual tradition within a global context. Through interdisciplinary study, students increase their awareness of the cultural, historical, literary, philosophical and religious influences upon the development of civilizations. Includes a minimum of 15 typed pages (3375 words) of polished prose.

UCT 102 Core Texts II (4 credits) Second in a two-semester sequence that examines the Western intellectual tradition within a global context. Through interdisciplinary study, students increase their awareness of the cultural, historical, literary, philosophical and religious influences upon the development of civilizations. Includes a minimum of 15 typed pages (3375 words) of polished prose.

UCHW 120 Concepts of Health and Wellness (2 credits) Fitness and health are homeostatic states that must be maintained throughout the course of one's life. This introductory course provides a foundation of the dimensions of wellness and their relationship to overall health for activities of daily living. Principles of fitness, basic nutrition, body composition, cardiovascular disease, substance abuse, stress and other topics necessary for optimum health will be discussed.

Natural Sciences

BIOL 105 Principles of Biology (4 credits) Study of the principles of life common to all living organisms. Topics include biological chemistry, cellular biology, inheritance, survey of animals and plants and ecology. Designed for non-biology majors. Includes laboratory.

BIOL 106 Principles of Biology II (4 credits) Study of the principles of life focused on the anatomical and physiological challenges of maintaining homeostasis in humans.

BIOL 107 Contemporary Biology (4 credits) Survey of contemporary biology, with emphasis on the interactions of humans with the biological world. Designed for non-biology majors. Includes laboratory.

BIOL 110 Human Biology (4 credits) Study of the biological principles of the human body from a human biology anatomical, physiological and ecosociological perspective. Includes laboratory. Study of animal life from a cellular to organismal level with emphasis on animal taxonomy and environmental relationships. Designed for non-biology majors. Includes laboratory.

BIOL 111 Animal Biology (4 credits) Study of animal life from a cellular to organismal level with emphasis on animal taxonomy and environmental relationships. Designed for non-biology majors. Includes laboratory.

BIOL 112 Plant Biology (4 credits) Study of the form, function, and classification of the plant kingdom. Includes laboratory.

CHEM 108/109 General, Organic and Biological Chemistry (3 credits) Study of the chemistry needed to understand human physiology. When taken with CHEM 109, this course meets the chemistry requirement for nursing students and a general education requirement for natural and computational sciences for most other majors. Students who have a C- or better in CHEM 205 may not take CHEM 108 for credit. LEC 3 CHEM 9 is the accompanying lab for 108 and is 1 credit.

CHEM 205/206 Foundations of Chemistry (4 credits) Survey of chemical principles. Includes types of chemical reactions, stoichiometry, gases, thermodynamics, atomic and molecular structure, solutions, kinetics, and basic equilibrium. When taken with CHEM 206, meets a general education requirement for natural and computational sciences. LEC 4. Co-req: CHEM 206 and MATH 150, or score on placement exam sufficient to qualify for MATH 240. CHEM 206 is the accompanying lab for 205 and is 1 credit.

COSC 107 Introduction to Computer Science (4 credits) Exploration of the foundations of computing as a science, including how computing represents the effective merger of science, mathematics and engineering. Incorporates hands-on experience to illustrate how computers operate based on simple principles of logic and abstraction; demonstrates how to communicate with them via algorithms and use of a simple programming language; evaluates limitations, examines alternative computing paradigms; considers emerging technologies; contemplates major innovations such as the Internet, virtual reality and intelligent systems; and surveys a variety of issues facing society. Not a computer literacy course. Computer science majors cannot use this course to fulfill their general education natural and computational science requirement. Pre-reqs: Basic computer literacy (familiarity with file/folder manipulation, word processing, and spreadsheet applications); mathematics background suitable for placement into Precalculus.

GEOG 150 Environmental Geography (4 credits) Hurricanes, tsunamis, earthquakes, volcanoes, global climate change. Learn the science behind the headlines. Understand processes and patterns in the natural environment. This course investigates a diverse set of environmental concerns on our dynamic planet including landform processes, oceans and coasts, water resources, Earth's atmosphere and climate dynamics.

GEOG 216 Mapping a Changing World (4 credits) Learn the art and science of mapmaking (cartography), using state-of-the-art technologies like Google Earth, Global Positioning System

(GPS), remotely sensed imagery, and geographic information systems (GIS). The course provides an opportunity to develop spatial problem-solving skills using timely and appropriate global, regional and local case studies.

IDSC 201 Scientific Methods (4 credits) Scientific approach to understanding the physical universe through an investigation of representative topics in physics, chemistry, and biology, paying particular attention to the sources of scientific information both for scientists and society. Interdisciplinary course taught by faculty in biology, chemistry and physics. Satisfies the general education natural and computational sciences requirement for most majors. Pre-req: Grade of C- or better in UCCA 102.

PHYS 100 Physics for Society (4 credits) Conceptual survey of all fields of physics, including modern developments, with an emphasis on the explanation of everyday physical phenomena. While the course is primarily conceptual in nature, an understanding of high school algebra is necessary for understanding the quantitative concepts in the course. Not applicable to a major or minor in physics; closed to those who have had PHYS 101 or PHYS 203. Includes laboratory.

PHYS 101/102 - General Physics I-II (4 credits) Study of Newtonian mechanics, heat, light, sound, electricity, magnetism and relativity. Includes laboratory. Pre-req for PHYS 101: Thorough understanding of algebra at the high school level. Pre-req for PHYS 102: PHYS 101; elementary knowledge of trigonometry desirable though not required.

PHYS 150 Introduction to Astronomy (4 credits) Survey of the solar system, stars and galaxies. Includes laboratory

PHYS 203 Physics I (5 credits) Study of Newtonian mechanics, heat, light, sound, electricity, magnetism and relativity using calculus. Includes laboratory. Co-req: MATH 240. Offered: Fall

PHYS 204 Physics II (5 credits) Study of Newtonian mechanics, heat, light, sound, electricity, magnetism and relativity using calculus. Includes laboratory. Prereq: PHYS 203 Co-req: MATH 260. Offered: Spring

PHYS 206 Sound and Music (4 credits) Study of physical principles of production, transmission and reception of sound. Course cannot count toward a Physics major or minor. Includes laboratory. Prereq: High school algebra. Offered: See department chair.

Social Sciences

COMS 221 Interpersonal Communication (4 credits)

Examination of interpersonal communication in human relationships and development of skills through projects, experiments, readings and participation. A valuable course in terms of learning to understand and be understood by others.

ECON 201 Principles of Macroeconomics (3 credits) Study of macroeconomics, providing a theoretical framework from which aggregate economic events such as inflation, unemployment and economic growth are explained. The framework is used for analysis of current and potential problems of society. This course provides an organizing structure for understanding how the world economy works, providing the student with some ability to predict future economic events.

GEOG 101 Global Geography: Places, Landscapes and Regions (4 credits) Expand and enhance knowledge of your world. This course uses a spatial approach to understand history, culture and environmental concerns across the globe.

Regional case studies and current events reinforce geographic concepts.

IDSS 201 – Interdisciplinary Social Science (4 credits)

Topic varies.

JMC 200 Mass Media and Society (4 credits) Introduction to mass communication with an emphasis on exposure to mass media messages, the industry, message effects, historical perspective, communication theories and media literacy.

POLS 200 Power and Politics (4 credits) Introduction to the field of political science. Focus on political communities and the way in which groups organize to form governments. This is done in reference to the concept of democracy and the way in which political communities either attain or fall short of the democratic ideal. Required of political science majors.

PSYC 101 General Psychology (4 credits) Comprehensive overview of the scientific study of behavior and mental processes. Topics include neuroscience, sensation and perception, learning, cognition, development, personality, behavior disorders, psychotherapy and social psychology. This course is a prerequisite for all other courses in psychology. Psychology majors may not use this course to meet the general education social science requirement.

SOCI 100 Introduction to Sociology (4 credits) Introduction to the way sociologists view society. Questions explored include: Why is society organized the way it is? How and why do different societies establish different patterns of organization? How does society influence individuals? How and why does society change or remain the same over time? What factors in society influence occurrences such as social conflict, violence, crime, sexual deviance, social inequity, gender relations, religious practices, etc.?

Mathematics

MATH 110 Contemporary Mathematics (4 credits)

Development of problem-solving skills obtained by studying a wide range of contemporary applications of mathematics. Connections between contemporary mathematics and modern society are stressed. Pre-req: Suitable score on placement exam.

MATH 130 Introduction to Applied Mathematics (4 credits)

frequently used in scientific fields of study, with a focus on algebraic and computational fluency. Equips students to apply algebraic, computational, graphical and quantitative skills to solve real-world problems arising in quantitative disciplines, including problems often encountered in introductory science courses. Topics include linear, quadratic, exponential, power, logarithmic, polynomial and inverse functions and their graphs; measurement, unit conversions, scientific notation, significant digits, ratios, proportions, direct variation, indirect variation and joint variation. Real-world applications are stressed and interwoven throughout the course. Satisfies the General Education Mathematics requirement. Offered: Every term.

MATH 205 Introduction to Data Science (4 credits)

Provides a hands-on introduction to basic statistical concepts, computational thinking and computing skills most often used in applications of data science. Students are equipped with the knowledge and skills necessary to manipulate real-world data, think critically about data sets and their implications and carry out data analyses in different fields such as social science, business analytics, health science and humanities. Topics include an introduction to the software R, data visualization, data wrangling, basics of probability and statistical inference,

linear regression, prediction, cross-validation, classification and machine learning. Satisfies the General Education Math requirement. Offered every term.

MATH 210 Elementary Statistics (4 credits) Introduction to algebra-based statistics. Includes review of descriptive and inferential statistics with probability decision making skills necessary for today's complex civilization. Covers frequency, probability, binomial, normal, chi-square and sampling distributions, estimation, hypothesis testing for one and two populations, linear correlation and regression and analysis of variance. Some class assignments completed using a statistical computing software package.

Graphing calculator required; consult department for recommended model.

Pre-reqs: Suitable score on placement exam.

MATH 215 Applied Probability Theory (4 credits) An introductory course in probability covering the basic concepts and applications in a variety of scenarios. Students will learn both theory and computational tools necessary to understand the randomness and uncertainty that arise in various fields such as data science, machine learning, social science, health science, engineering, economics, and finance. Topics include basic probability concepts, combinatorics, conditional probability, independence, discrete random variables, continuous distributions, joint distributions, covariance, correlation, conditional expectation, moment-generating functions, Markov and Chebyshev inequalities, the law of large numbers, and central limit theorem. The course focuses on data-based applications and involves computations in the software program R, utilizing real data sets. This course aims to provide a strong foundation for future study of statistical inference and modeling, machine learning, computer science, econometrics, and other subjects where probability is needed. Satisfies the General Education Mathematics requirement. Offered: Every term.

MATH 240 Calculus I (4 credits) Introductory study of calculus, beginning with a review of precalculus functions with an emphasis on graphical, numerical and modeling applications. Topics include limits, continuity, derivatives and their interpretations, tangent line approximations, the definite integral as a limit of Riemann sums, applications of the definite integral to area and average value, the Fundamental Theorem of Calculus, rules of derivatives, formulas for derivatives and precalculus functions, implicit functions, economics applications, optimization and modeling and Newton's method. Some class assignments/projects completed using computer algebra system, Mathematica. Graphing calculator required; consult department for recommended model. Pre-reqs: MATH 150 or suitable score on placement exam. Note the University Fellows: Satisfies the mathematics requirement for the Fellows Core Curriculum. However, some majors may require additional math courses.

Humanities

BREL/PHIL 200 Christian Ethics (4 credits) Examination of contemporary social-ethical issues in light of Christian ethical principles, derived from scripture and church history. Cross-listed with RELG200

BREL 201 Introduction to World Religions (4 credits) Investigation of the major world religions, emphasizing their distinctive histories, beliefs, and practices.

BREL 221 Christian Theology (4 credits) Survey of the historical development and contemporary interpretation of the main teachings of Christian faith.

CLAS 200 The Rediscovery of the Classical World (4 credits)

Exploration of the world of the Ancient Greeks and Romans. This course examines multiple aspects of Classical Antiquity through the eyes of those who rediscovered it in literary form.

ENGL 205 Fiction and Film (4 credits) Study of the formal analysis of literary texts and films. Course includes close readings of literature and film in contexts (i.e., cultural, historical, biographical, economic, political) that inform and are shaped by them.

ENGL 208 Christianity and Literature (4) This course examines how canonical and influential works of literature engage Christian theology, experience and practice. Focus/topics may vary in different semesters, but course is not repeatable.

HIST 200 Global Perspectives (4 credits) Examination of the development of Western Civilization in its global setting since 1500, through its political, social, economic and scientific evolution. Required of history majors.

HIST 217 Early America (4 credits) Social, cultural and political overview of American history from its colonial beginnings through the end of Reconstruction. Required of history majors. Successful completion fulfills the general education humanities requirement.

IDHU 201 Interdisciplinary Humanities (4 credits) Topic varies.

INTL 360 British Heritage and Culture (4 credits)

Interdisciplinary study of the British Isles. This course may be taken as part of the Semester Abroad Program only. Satisfies the general education social science or humanities requirement for most majors.

PHIL 230 Medical Ethics (4 credits) Introduction to the ethical issues in health care, medical research and public policy, with ethical analyses of such issues as euthanasia, physician-assisted suicide, embryonic stem cell therapies, medical research on patients, abortion, in vitro fertilization, cloning and the natural and civil rights to health care. Satisfies the general education humanities requirement for most majors. (Formerly PHIL 330).

PHIL 241 Introduction to Philosophy (4 credits)

Examination of perennial questions and problems of life that have inspired philosophical investigation over the past 25,000 years.

Fine Arts

SOA 200 Arts in Society (3 credits) The course provides the students with a working knowledge of the meaning and importance of the arts as a product of the creative imagination in a dynamic interaction with a society. Its purpose is to develop deeper understanding of human expression in the context of global and national development. Satisfies the general education fine arts requirement for non-School of the Arts majors. Pre-reqs/Co-reqs: UCCA 102; UCCP 101 and UCCP 102.

SOA 210 Voices of Freedom (4 credits) This course provides students with a working knowledge of the meaning and importance of the arts as a product of the creative imagination in a dynamic interaction with a society. Its purpose is to develop deeper understanding of human expression in the context of global and national development and explore the impact of the arts as voice of freedom in oppressive circumstances. This course meets the general education fine arts requirement. Pre-reqs: UCS 102, UCT 101 and UCT 102.

Gen-Ed Language Requirement and Placement

Adapted from the [Samford Catalog](#):

Four (4) credits of language are required to satisfy the General Education Language Requirement: 202 or higher for most programs; 102 or higher for select programs. (*However, many students may complete up to 16 language credits depending on their placement and point of entry. Additional credits are applied to the General Electives block of the student's program.)

All language courses taught at Samford by the Department of World Languages and Cultures, the Department of Philosophy and Classics, and the Department of Biblical and Religious Studies may be taken to satisfy this requirement if offered through the 202 or higher level. As of academic year 21-22, these course offerings include: French, German, Spanish, Greek, Hebrew, Latin, Arabic, Chinese, Italian, Japanese, Korean, Thai, Vietnamese, Portuguese, Hindi, Haitian Creole, Swahili, Russian and American Sign Language.

Placement Notes

- 1 Students are encouraged to begin their language study no later than the beginning of their sophomore year.
- 2 Matriculating students take language placement tests online prior to their Bulldog Days orientation session. Placements are good for one year, after which they must retake the test in order to place higher than the 101 level. (Contact either WLAC or Department of Classics for placement testing arrangements). Students are required to follow the language placement recommendation of the corresponding department.
- 3 The placement test does not provide credit by examination and cannot be taken to satisfy the language requirement. (Exception: Students in the School of Business are exempt from completion of a four-credit language course if placement scores are sufficient.) Matriculating students may receive [credit by examination](#) for language courses, however, via AP, IB, and CLEP examinations taken prior to coming to Samford. Students whose primary language is not a WLAC language should consult with the WLAC chair about taking a Brigham Young University Foreign Language Achievement Test (FLAT) to prove proficiency in their primary language (or other ways to prove proficiency.)
- 4 In order to ensure student success in a fourth-semester language course students are not placed into the 202- level without WLAC Chair or Classics Chair approval. Students who wish to study a modern world language can place, however, into either Spanish 203, French 203/07, or German 207, which are accelerated language courses that include all of 201 and 202 in one semester.

Changing Majors/Adding or Changing Minors

1. Counsel students on whether a minor is appropriate/necessary/desirable for their particular majors and future plans.
2. If students don't seem to be thriving in your major, send to the Student Services Center in Brooks 104.
3. Students can change their major online. The online form can be found under Forms on the Registrar's website and look for <http://www.samford.edu/departments/registrar/forms/>.

Major	Interdisciplinary Programs
Advertising (Concentration)	Asian Studies
Biblical Studies	Bioinformatics
Biochemistry	Clark Scholars
Biology	Film Production
Broadcasting and Electronic Journalism (Concentration)	Global and Cultural Studies
Chemistry	International Relations
Christian and Religious Studies (Ministry Leadership)	Language and World Trade
Classics	Latin American Studies
Communication Studies	Public Administration
Computer Science	Minor
Creative Writing (Concentration)	
Engineering Physics	Asian Studies
English	Biblical Studies
Environmental Science	Bioinformatics
Film Studies (Concentration)	Biology
French	Chemistry
Geography	Classics
Geography (with GIS Certificate)	Communication Studies
German	Computer Science
Global and Cultural Studies	English
Greek	Environmental Studies
History	Film Production
International Relations	Film and Video Studies
Journalism Mass Communication	French
Language and World Trade	Geographic Information Science Certificate
Latin	Geography
Latin American Studies (Concentration)	German
Law and History	Greek
Law, Politics and Society	History
Marine Science	Latin
Mathematics	Marine Science
Ministry Leadership (Concentration)	Mathematics
Neuroscience	Medical Ethics
Philosophy	Ministry and Missions
Philosophy and Religion	Neuroscience
Physics B.A.	Philosophy
Physics B.S.	Physics
Political Science	Political Science
Print Journalism (Concentration)	Psychology
Psychology (BA & BS)	Religion
Public Administration	Science and Religion
Public Relations (Concentration)	Sociology
Science and Religion	Spanish
Sociology	Theology and Ethics
Spanish	World Languages and Literature
World Languages and Literature	Writing

Graduate Partnerships

- ï Master of Social Work 3+2
- ï 5th year MBA
- ï Law 3+3
- ï Master of Divinity (Accelerated 3+2)

The Master of Science in Education Alternative A Fifth-Year Certification Program in Secondary Education (*Fifth-Year Non-Traditional Masters*)

The Master of Science in Education Alternative a Fifth Year Certification Program in Secondary Education (Fifth Year Non-Traditional Masters) is designed for graduates of an accredited university who already have a BA or BS degree with a desire to earn a Class A teaching certificate to teach in their content area at the secondary level of education (grades 6-12). The program accommodates those working part- or full-time, including those currently teaching with provisional certificates, and to this end, courses are offered in the late afternoon, evening, or Saturdays. Since observation in a variety of classroom settings is a vital component of teacher education, teacher candidates enrolled in the program are required to attend at least 5 clinical observation days for every education course they are taking each semester.

Students who work full-time must be willing to use leave or vacation time to complete this requirement. At the end of the program, the internship semester requires 14 weeks of full day participation in an assigned classroom setting. It is possible, when teaching with a provisional certificate, to obtain permission to overlap one's regular teaching assignment with the internship experience.

The program is composed of 36 credit hours (depending upon prospective student's transcript). Of this total of 36 hours, 24 hours are in professional education courses, including the internship, and 12 are in the student's chosen content area or teaching field. If candidates pace themselves to advance with their cohort group, the program can be completed in 18 months.

Samford's FYNT program offers degrees in the following areas for grades 6 – 12:

Biology	Spanish
English/Language Arts	Physical Education P-12
General Science	
Math	
General Social Studies	

For more information, contact

Jeanelle Day jday2@samford.edu or 726-2172

<https://www.samford.edu/education/mse-fifthyear-secondary-nontraditional>

Transfer Students

1. Check transfer students' equivalency credits in Banner (Academic Transcript) or Degree Works.
2. Transfer students will only receive Core credit if bringing in more than 18 hours.
3. If you see elective credit that might be considered for a specific credit, contact Andrea Nolan (anolan2@samford.edu) in The Registrar's office (4024). She can review the student's specific courses and evaluate on a case-by-case basis whether students might be able to petition for credit.

Study Abroad

Students who want to study abroad should plan to do so well in advance, so it's a good idea to begin this conversation in the first year. Lauren Doss, Director of Global Engagement, suggests that students begin planning in earnest one year in advance of study abroad. Lauren Mollander is another contact for Samford Abroad questions.

Study Abroad should be a real selling point for A/S majors as the students have enough elective credit to be able to work this in.

Opportunities at Samford

May Term and Summer (4-16 credits depending on experience) Good opportunities for fulfilling world language requirements in Spanish, French and German.

Semesters in London through Samford, spring and fall. Students can complete internships, earn fine arts and general education credits, and take Biblical Foundations.

<https://www.samford.edu/global-engagement/>

Convocation Requirements

Undergraduate students are required to complete 60 convocation credits. Convo credits may be earned by attending campus worship on Tuesday and/or Thursday mornings at 10:00 a.m. Students may also earn credits by attending other events already approved by the Office of Spiritual Life.

Thirty (30) credits must be completed by the end of a student's sophomore year. A hold may be placed on a student's ability to register should he or she not complete 30 Convocation credits by the time he/she has earned 64 academic credits.

Students will receive weekly email updates listing credits required and earned. If a student's record is in error, he/she has 30 days from the date of the event in question to submit a Convocation Record Adjustment Form to get the error corrected. (Form with instructions is available online at the Convocation website.) A student cannot receive credit more than once for attending a repeating event such as music or theatre performances.

Transfer Requirements

Convocation requirements will be prorated for transfer students according to the chart below. Students who transfer 16 or more academic credits to Samford are exempt from category limits and only need to complete the number of Convocation credits specified below.

Academic Credits Transferred	Convocation Credits Required
1-15 credits	60 credits (categories required)
16-31 credits	52 credits (any category)
32-47 credits	44 credits (any category)
48-63 credits	36 credits (any category)
64-79 credits	28 credits (any category)
80-95 credits	20 credits (any category)
96-111 credits	12 credits (any category)
112-127 credits	6 credits (any category)
128-143 credits	0 credits required

<https://www.samford.edu/spiritual-life/convocation>

Students Who Are Struggling Academically

Faculty will report on student academic progress three times each semester:

1. Academic Success Center Progress campaign three weeks into semester (only for targeted student populations such as athletes, students on academic warning, students on the Care Team radar etc)
2. Mid Term grade submission
3. Academic Success Center Progress campaign #2, just before the last date to withdraw from courses (targeted population).

If you are the primary advisor for a student, you will receive results and commentary on your students from the Academic Success Center (Progress campaigns) or the Registrar's office (midterm grades). The HCAS advisors will follow up on struggling students, so you don't have to do that but please be aware of these notifications when you meet your students for academic advising.

Any time you notice a student struggling, please send them to the Advising Center for help with academic improvement including but not limited to repeating courses, withdrawing from courses, taking courses pass/fail. There are lots of subtleties with regard to University policies that might affect students academically or financially and we stand ready to help students make those decisions.

Recognizing Excellence

As an advisor you are in a good position to nominate students for appropriate awards and honor societies as you often have the larger picture regarding a student's academic progress. Consider the following:

1. Honor society nominations
 - a. Departmental
 - b. John Howard Scholars
 - c. Campus wide (e.g. ODK, Phi Kappa Phi, Senior honorees)
2. Ambassadors
 - a. Howard College Ambassadors (departmental representatives)
 - b. Samford Ambassadors (nominated by faculty, staff and other ambassadors)
3. Scholarships (departmental, university, and outside)
4. Letters of recommendation

Graduation Checks

Graduation checks will be performed the semester prior to graduation after seniors register and before the beginning of spring term. Major advisors will need to enter any notes necessary to explain substitutions within the major and the department chair will approve via DegreeWorks notes. All other graduation requirements will be approved by the assistant dean.

Please do not enter petitions. The assistant dean will enter a single graduation petition on behalf of the graduate.

Application for an Undergraduate degree must be completed online by graduating students by the following dates:

- ï Fall Graduation: March 15
- ï Spring Graduation: October 15
- ï Summer graduation: (typically for students who walk in spring but lack 8 hours to graduate—students must submit the petition to walk early in this case)

Contact Michelle Joiner in the Registrar's office with questions

Office of the Registrar Directory

Jeremy Dixon <i>University Registrar</i>	205-726-2732 jgdixon@samford.edu
Kaila England Academic Planning Specialist	205-726-2910 kengland@samford.edu
Sara Gould <i>Senior Degree Audit Specialist</i>	205-726-2906 sjgould@samford.edu
Michelle Joiner <i>Assistant Registrar - Technical Coordinator</i>	205-726-4336 mhjoiner@samford.edu
Jane Leask <i>Senior Assistant Registrar</i>	205-726-2912 jeleask@samford.edu
Kaimen Brasher <i>NCAA Verification Officer</i>	205-726-2589 kbrashe1@samford.edu
Andrea Nolan <i>Transfer Credit Analyst</i>	205-726-4024 anolan2@samford.edu
Karen Rayburn Assistant to Registrar and Commencement Planner	205-726-2732 kdraybur@samford.edu
Audra Washington <i>Registrar and Front Office Manager</i>	205-726-2910 awashin3@samford.edu

Office of the Registrar General Number: 1-877-726-2911 or 205-726-2911

Office of the Registrar Website: <https://www.samford.edu/departments/registrar/>

2024 - 2025 Registration Dates

Registration Date		Classification
For Currently Enrolled Samford Student		
Fall	Spring	Student Classification
10/21/24	3/17/25	Fellows and Athletes Register
10/21/24	3/17/25	Registration for Disability Students
10/23/24	3/19/25	Undergrads with 90+ earned credits; Self-Registering graduate students
10/30/24	3/26/25	Undergrads with 58+ earned credits
11/6/24	4/2/25	Undergrads with 26+ earned credits
11/13/24	4/9/25	Undergrads with 0+ earned credits
11/20/24	4/16/25	Open Registration